

TOCKENHAM PARISH COUNCIL

March 2023

Dear Councillor,

You are summoned to a Meeting of the **Tockenham Parish Council**, which will be held on **Tuesday 7th March 2023** at 7p.m. in the Village Hall in line with latest Covid legislation, with Covid 19 safety measures in place.

Rita Harris
Tockenham Parish Clerk

NOTICE OF MEETING – Public Notice of the meeting is given in accordance with Schedule 12, para 10 (2) of the Local Government Act 1972.

Public Question Time – an opportunity for members of the public to address the Council on any Council matter before the meeting commences. (Limited to 10 minutes)

Michele Burke and Amanda Gillingham to update on defibrillator.

Reports from Wiltshire Councillor

AGENDA

ORDINARY AGENDA:

1. **Apologies for absence:**
2. **Declaration(s) of Interest** - In accordance with the Parish Councils (Model Code of Conduct) Order 2001 and revised (Model Code of Conduct) Order 2007
3. **Minutes** – Members had previously been circulated with the draft minutes and notes. The Council to approve as a true record the Minutes of the Parish Council Meeting held 10th January 2023.

Proposed by , Seconded by all minutes as a true record of the meetings.
DK signed. **Agreed unanimously.**

4. Clerks Report –

➤ Town and Parish Clerks/ Wiltshire Council meetings RH attended.

➤ RPII Routine Play Area Inspection Training – Response from WALC?

➤ Free Trees for Schools and Communities

Planting should be by May 23. Looking at planting Friday 21st and Saturday 22nd April and it is hoped to involve local school in this activity as well as villagers. As the land to be planted is in Lyneham/Bradenstoke parish they have been contacted with information about the planting.

KW will contact schools.

Discussed having a plaque and notice board detailing the trees and the project.

Landowner is checking his public liability insurance and safeguarding the land.

➤ WALC meeting Wednesday 18th January 2023 at 6.30pm via the ZOOM – KW to attend

➤ Royal Wootton Bassett and Cricklade Safety meeting will be held on 13th January and 10th February. **KW** to attend. DK will try to attend.

➤ Royal Wootton Bassett and Cricklade Area Board - 18 January **JM** attended.

➤ Statement read out at Area Board meeting on Wednesday 18/1/23 reference Asylum Seekers in RWB

➤ Co-opting a new councillor

➤ Letter re traffic sent out to all residents on Bowd's Lane and Trow Lane

➤ Royal Wootton Bassett and Cricklade LHFIFG meeting 22nd February.

➤ Climate Action Planning Workshop 27th March – KW to attend?

➤ WALC - January and February 2023 Newsletters

➤ Quarterly Performance Newsletter Police and Crime commissioner

➤ Update for Town and Parish Councils 20th January

➤ WALC Training / Networking Calendar

➤

Content for Parish mag – KW advised that the editor has indicated that he would prefer shorter comments for inclusion in the magazine. KW advised that he already precis information. Agreed that input will remain as stands at the moment. To evaluate Safety meeting comments.

- Roland's recommendation for annual shed maintenance.
- Play equipment requires painting.

- WALC TRAINING/INFORMATION SHARING Evening 27th February
- BBC Radio Wiltshire Make a Difference Awards
- Briefing Note no. 23-03 which highlights the end of the COVID-19 vaccine booster campaign on 12th February 23
- Community First newsletter – proposed training session for RH – “Year-end transparency for councils under £25K”
- Best kept Village competition – Further information received from Wiltshire Council
- Way forward (GREAT WESTERN HOSPITALS NHS FOUNDATION TRUST) DK to attend?
- Proposed Wiltshire Council Budget – 2023/24
- Co-ordination of Street Works in Wiltshire
- Community Speed Watch Scheme continues to make roads safer.
- Parish and Town Councils Guidance on CIL 2023
- Briefing Note 23-01 – Use of council-owned land
- Climate information and support for local councils
- Surviving Winter Grants Poster
- Lyneham Banks Update
- Briefing Note 23-06 – W C new strategy on School places
- New Custody suite for Melksham police

All previously circulated.

5. Planning

PL/2022/05688 – **36 Greenway** – resubmission to replace previous approved application. This time for a bungalow. P C sent acknowledgement of support to W C. Awaiting outcome of planning decision.

Tockenham Court Farm – Application for change of use from Agriculture to Agriculture and Equestrian use and for additional stables. P C supports application in line with our Neighbourhood Plan – but expressed possible conditions due to extent of extra traffic created by change of business. Awaiting response from W C

Greenway Farm - Application received to site static caravan for use by equestrian worker. Also, application to change use of some buildings into new stables, no increase to building footprint or traffic as livery will be in house. Business to be reinstated to levels of livery of previous owner.

Parish Council support caravan siting and expanding of business provided this remains as in house livery. Should this change to DIY livery, a further planning application should be made due to the impact on our roads of additional traffic. DK responded to application. Awaiting Wiltshire Council decision.

Lillybrook House – retrospective application for tarmac drive and access. P C comments – No Objection Lillybrook House – Comments submitted to WC.

Proposed Gipsy site at Grittenham – P C repeated comments from previous application. Object. Comments submitted to WC

PL/2023/00900 – Application for 4 Traveller’s sites at Manor Farm

PL/2023/01345 – Glebe House – to alter and extend hose and add Garden Studio to provide ancillary accommodation.

6. Finance and Administration - To consider financial matters and to pass for payment.

Invoices to be approved.

- Clerks Salary - for March 23, £256.00
- HMRC for March 23 Clerk’s salary £64.00
- Petrol for mower JM
- Fire extinguisher for shed £35.00 KW
- Defibrillator costs £1157.99
- Flowers for councillor £ 30 DK
- Community First Insurance - £362.28 due by 23/3/23

Proposed by and seconded by .

to set up payments, to authorise.

Invoices approved unanimously.

To note Bank balance £27024.75 as of 1st March 2023

Income and Expenditure Noted.

Documents circulated to councillors before meeting.

8. Highway Matters

| Issue | Date reported | By whom | To whom | Progress |
|--|--------------------------|---|-------------------|---|
| Footpath steps by 38 Tockenham | Feb 21 | Two complaints from residents re need to repair | Wiltshire Council | KW to pursue through usual Wiltshire Council channels Case number 00051969 Ongoing |
| Collapsed handrails at 4 + 5 Tockenham | 29 th Sept 21 | KW | Wiltshire Council | KW reported as issue. Case number 00042522. Ongoing |
| Broken Greenway Sign | Dec 21 | DK | Wiltshire Council | DK has written to Chris Clark to ask for sign to be replaced – and if sign can be put on stilts to make it more visible when verges being cut. Confirmed – Order for new sign raised. Awaiting date for works. DK chased week beginning Jan 2023 - W C running behind, not high priority. |
| Damage to sign by right turn into Tockenham on A3102. | March 22 | KW | Wiltshire Council | Case No. 00057092 Order has been raised to repair sign. Running behind, not high priority |
| Parish Steward Visits 2022 Usually, first Tuesday or Wednesday in month. | 6/2/23 6/3/23 | | | Any issues to be reported to KW for parish steward's next visit. KW has tasked Steward with some jobs. |
| Footpath at Combined Tockenham 6 and Lyneham 26 | November 22 | KW | | Blocked footpath. Case Number 00079904 |

Request from resident for “No Parking” sign outside Heron Pond Cottage. Discussion around passing places and signs required. To be raised at CATG meeting need for Passing Place Only signs. Agreed following planning meeting on 6th October that the results from the application by Tockenham Court Farm may incorporate this. To await outcome of planning application.

Review danger at bends below Shaw Farm – as above.

Grill for pipe at Mermaid – requested by KW

White railings on culvert by Mermaid broken

Temporary closure of A3102 from roundabout junction with B4042 to junction with New Road
Nights – 27/3/23 to 6/4/23

9. Play Area: – Inspection training – DK will chase for smaller parish training

10. Area Board Meeting.

11. Metro Count on C120 – Traffic Survey Requests in Wiltshire – long delays due to demand. Not sure when we will have our metro count. DK has chased this again and been advised it should be in place by the end January.

12. Community Ownership – to discuss how/if to handle. This is a match funding grant. Implications to be considered and discussed at next meeting.

13. Councillor reports

14. Dates for future meetings.

Date of Next Meeting: Annual Parish Meeting 18th April 23.

Future Meetings:

Annual Meeting 16th May 23.